



Safeguarding Children

Maintaining Children's Safety and Security on Premises

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Children's personal safety

- All employed staff, and volunteers have been checked for criminal records by an enhanced disclosure from the Disclosure and Barring Service.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Children are signed into and out of the building by their responsible adult.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- Our staff check the identity of any person who is not known before they enter the premises.
- Minimal petty cash is kept on the premises

Further information

- **Dynamic Risk Management in the Early Years (Alliance Publication)**