



Cricklade Pre-School Playgroup
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Deputy Manager Vacancy (Shared Role)

Are you looking for a new Opportunity?

Then come and join our team!!

Cricklade Pre-School Playgroup are looking to recruit a Deputy Manager in a shared role

We are a small, friendly, charitable Pre-School and we are looking for a Deputy Manager who has a real passion for giving children the best start in life. Our Pre-School provides a warm environment in our child friendly new building where we encourage the children in our care to play, learn and grow together with the support of caring adults.

Applicants must be qualified to Level 3 in early years and have experience working in an early years setting.

The post is for 24 hours a week between the hours of 7.30am – 4.30pm, Monday to Friday (these hours can be reduced if required). We work term time only and are paid for 38 weeks of the year however you will receive holiday pay (20 days per year plus bank holidays). You will also receive payment for any extra hours including training and meetings.

You will have the benefit of a shared role and we can offer flexible hours around school times, if required. We can also offer a competitive salary starting at £11.50 per hour (depending on experience) which is to be reviewed in 2 months time. You will also have the opportunity to learn all the administrative tasks essential to the running of a pre-school and develop your own CPD.

Some of your duties will be:

- To support a safe environment for children between 2-4years to develop, learn and play
- Be a Key Person carrying out all related responsibilities in building relationships with a small group of children and their families according to EYFS
 - Work closely with our small dedicated team of professionals within the setting
 - Promote positive relationships with parents, carers and the volunteer Committee

The successful candidate will also have a passion for working in childcare; excellent knowledge of the EYFS; be confident in observing, recording and in the planning of high quality activities; the ability to inspire people and have a flexible and adaptable approach to the job. An interest in SENCO would be an advantage.

All applicants will be subject to a full Disclosure & Barring Service (DBS) and on-line check before appointment is confirmed. For further information and an application form please contact playgroupcricklade@btinternet.com

Cricklade Pre-School Playgroup are committed to Safeguarding Children ~ Successful applicants will need to provide 'right to work in the UK' documentation, undertake a DBS, an on-line check and provide two satisfactory references prior to commencing employment. It is exempt from the Rehabilitation of Offenders Act 1974.